



Community Foundation of Shelby County Scholarship Opportunities

Our Scholarships program for 2018 will....

- Award approximately 175 scholarships totaling more than \$224,000.
- The Community Foundation Scholarship application is completely online at www.commfoun.com
- **Our application will open December 15, 2017**
- The deadline for most of the high school senior awards is **February 15, 2018**.
- The deadline for scholarships for adults, current college students and some high school seniors is **May 21, 2018**.

How do I start the application?

- Please prepare this information before you start:
 - In what school district do you live?
 - In what county do you live?
 - What is your cumulative grade point average?
- Gather this information:
 - Your high school and/or college transcript
High school students may electronically request it from their guidance office from within the application.
 - A list of school and community service activities.
 - Letters of Recommendation (1-3 letters are required)
These may be electronically requested from within the application.
 - Your EFC (Expected Family Contribution)
This is from the FAFSA report. Not all scholarships require this information.
 - College cost of attendance information. This information is available in the Admissions or Financial Aid sections of your college's website. All scholarships require the recipient attend an accredited college, university, or technical school.
- At our website, www.commfoun.com, you will find our application by either clicking on 'Receive' at the top of the website or looking for 2018 Scholarships under the 'Newsworthy' column on the lower left side of the home page and following the Combined Scholarship Application link.
- Our application is a matching application, meaning it will ask you a series of questions that will 'match' you with scholarships for which you may be eligible. No information gathered during our process is used for ANY purpose except to award a scholarship.

Directions to work through the application:

- Click Begin Search to answer several matching questions. After you complete the matching questions, a group of scholarships will appear along with a little information on each scholarship. Click the box for each scholarship that you wish to apply. Then click [Save to My Applications](#). You will now need to create an account using a regularly-checked email address and a password you will remember.
- Once your account is created, you will see a listing of [My Applications](#) in the upper right corner. Click on your first scholarship and start working on it. You will answer many of the same questions one

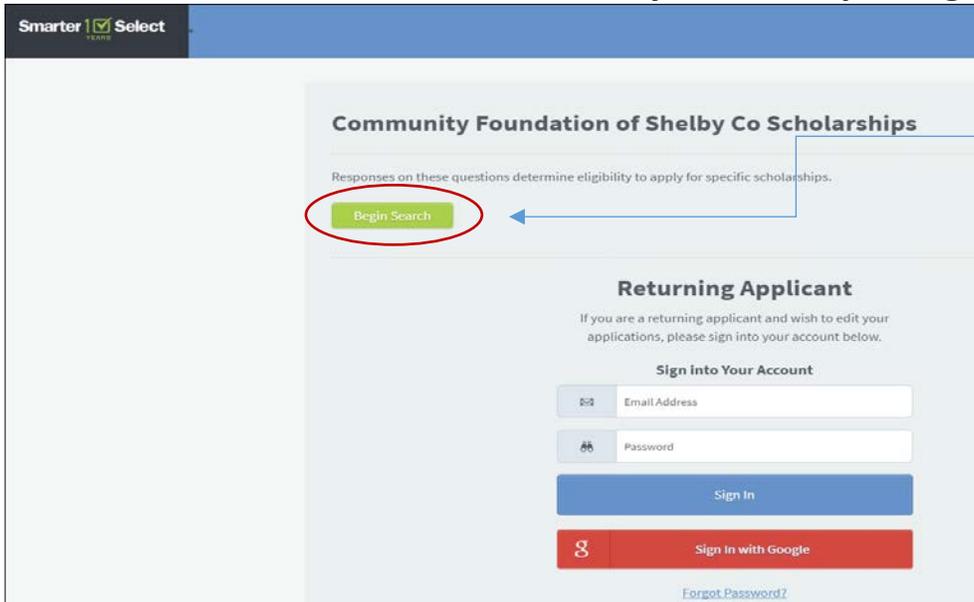
more time in your first application that you answered in the matching. You will not be answering this information again, once you submit your first complete application.

- Be sure to click the **SUBMIT** button to complete the process.
- After you submit your first application, go to the **My Applications** in the upper right corner to start working on your next application.
- If you need to stop working on it and come back later, save and log out under your name in the top right corner. When you log back in and click on the scholarship you were working on, click the green **Edit Application** button in the right column.

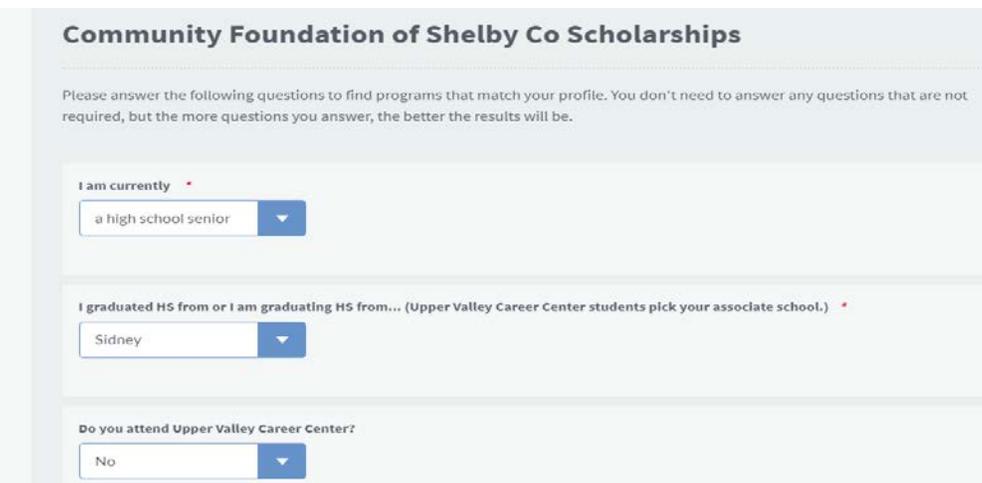
How do I obtain more information or assistance?

- Check out the Scholarship FAQs page. On our website, www.commfoun.com at the top of our website click on 'Receive'; the third option is Scholarship FAQs. If this does not answer your question, please contact by email (info@commfoun.com) or telephone (937) 497-7800. Our office is open Monday-Friday, 8 am to 4pm.

Here are some screen shots to assist you in completing the application:



During your first visit, click **Begin Search** and answer several residency, school and activity questions. We call these 'matching questions' because they will match you to all scholarships for which you are eligible to apply.



Answer several questions like the ones to the left to determine the scholarships for which you are eligible.

Program Search Results

Returned 2 based on your search. [Search Criteria](#).

Check the Select box next to each program for which you're interested in applying. When you're ready, click Save to My Applications to save your selections and begin completing each application.

[2018 Kauffman Family Foundation Scholarship](#)

Deadline: February 15 2018 at 11:59 PM EST (Midnight)

For a high school senior with at least a gpa of 3.0 to 3.7

[View Details](#)

[2018 Medical and Health Professions Scholarship](#)

Deadline: May 21 2018 at 11:59 PM EDT (Midnight)

Graduates of high schools within Shelby County or residents of any public school district within Shelby County pursuing a certificate, an Associate's, a Bachelor's, or a Master's degree in a medical or health profession.

[View Details](#)

Save to My Applications

Back to Search

Based upon your answers, you will be shown any scholarships for which you are eligible.

Click the box in front of each scholarship to indicate that you want to apply for that scholarship.

At the bottom of the page, click **Save to My Applications**.

Smarter  Select

Sign In

[Create New Account](#)

Sign into Your Account



Email Address



Password

SHOW

Sign In



Sign In with Google

[Forgot Password?](#)

Now you will need to complete [Create New Account](#).

Please use an email address that is checked regularly. This is the address we will use to contact you if we have any questions about your application.

Jot down the email address and password so you can save and reenter your application, if you need to add information later.

Upon logging in, you will be able to complete the application. Click [My Applications](#) in the upper right corner of the screen to view each of your possible scholarships.

Select the first scholarship on your [My Applications](#) list and work through its application. You will answer some of the same questions as before, but only for the first scholarship. After that, you will only answer any scholarship's specialized questions and click the 'Submit' button to apply to each scholarship. Keep returning to the [My Applications](#) section until you have submitted each possible application on your dropdown list.

My Applications

Search

[Return to Search](#)

1 - 6 of 6

Program	Status	Deadline	App ID	Last Modified
2018 Betty Lee Riggs Hughes Nursing Scholarship	Incomplete	05/21/2018	1497587	Oct 31 2017 11:13
2018 Medical and Health Professions Scholarship	Incomplete	05/21/2018	1497561	Oct 31 2017 14:15
2018 Ruese Insurance Agency Scholarship	Not Started	02/15/2018	1506647	Nov 01 2017 10:34
2018 Shelby County Youth Soccer Scholarship	Not Started	02/15/2018	1506649	Nov 01 2017 10:34
2018 Sidney High School Alumni Scholarship for a High School Senior	Not Started	02/15/2018	1506650	Nov 01 2017 10:34
2018 Stephen W Weadock Scholarship Fund	Not Started	02/15/2018	1506651	Nov 01 2017 10:34



2018 Ruese Insurance Agency Scholarship

Deadline: February 15 2018 at 11:59 PM EST (Midnight)

Page 1 of 11

1. INSTRUCTIONS

Gather this Information.....

Cather the following items to complete your scholarship application:

* Your transcript:

High school students - You may choose either: Yes, I would like to request a transcript from my guidance office or No, I will manually upload my transcript. If you chose "Yes" you will see a group of email addresses, please select the one for your school. If you have taken post-secondary or dual enrollment courses for college credit and they are NOT shown on your high school transcript, please contact our office to add.

College students - Please manually upload your transcript or advising report. This does not need to be an "official" transcript; your advising report is acceptable. The transcript needs to include grades for each class. Personally written or typed grade information will not be accepted.

* A list of school and community service activities

* Letters of recommendation: 1-3 letters are required. We recommend you submit more than one. The application may be submitted without a letter attached, however, your application will NOT be given to the selection committee unless we have received by the deadline at least one letter of recommendation using any of the options available through the application.

* Your EFC (Expected Family Contribution) report from the FAFSA (not required for a few scholarships): The FAFSA website is www.FAFSA.ed.gov This is a free federal government site for students seeking federal grants, loans, and work study funds. Your college's financial aid office will likely ask for your EFC number, if you are applying for aid or scholarships through them, so it is a good idea for all students to complete the FAFSA.



PAGES

▶ INSTRUCTIONS

PERSONAL INFORMATION

EDUCATION

FINANCIAL INFORMATION

QUALIFYING QUESTION...

ACTIVITIES AND WORK...

COLLEGE AND CAREER

PERSONAL STATEMENT

RECOMMENDATIONS

CERTIFICATION AND R...

SUBMISSION OF APPLI...

Open and complete each scholarship's portion of the application.

2. PERSONAL INFORMATION

Tell us about you....

First Name *

Middle Name or Initial *

Last Name *

Mailing Address (P O Box) *

Street Address (only if different than mailing address)

City *

State *

OH

Other

Zip or Postal Code *

County of Residence: *

Shelby

Auglaize

Champaign

Clark

Darke

PAGES

INSTRUCTIONS

▶ PERSONAL INFORMATION

EDUCATION

FINANCIAL INFORMATION

QUALIFYING QUESTION...

ACTIVITIES AND WORK...

COLLEGE AND CAREER

PERSONAL STATEMENT

RECOMMENDATIONS

CERTIFICATION AND R...

SUBMISSION OF APPLI...

Continue working through the application. Each following application will autofill your information (after the first application has been completed) until you reach the Submission of Application area.

2018 Ruese Insurance Agency Scholarship

Deadline: February 15 2018 at 11:59 PM EST (Midnight)

Page 11 of 11

11. SUBMISSION OF APPLICATION

Submission Statement

I understand that I must click **SUBMIT** at the end of this application to be considered for the 2018 Ruese Insurance Agency scholarship. Do you wish to be considered for the scholarship? *

Yes

No

Thank you for your interest in the Ruese Insurance Agency Scholarship. Your click of the **SUBMIT** button will allow us to accept your application for consideration.

You must click the Submit button below to complete this form.

Previous Save Cancel **Submit**

PAGES

INSTRUCTIONS

PERSONAL INFORMATION

EDUCATION

FINANCIAL INFORMATION

QUALIFYING QUESTION...

ACTIVITIES AND WORK...

COLLEGE AND CAREER

PERSONAL STATEMENT

RECOMMENDATIONS

CERTIFICATION AND R...

▶ SUBMISSION OF APPLI...

If you have completed all required areas of the application and have clicked the **Submit** button, you will receive an emailed acknowledgment that you have completed that application. If you are missing information and it was not submitted you will see a page similar to this example. The red words indicate required information that you have not yet supplied. Either save and return to the application when you have the needed information or complete the information click **Yes** and click **Submit**.

9. RECOMMENDATIONS

Those who know me

RECOMMENDATIONS

Submit at least one (1) but not more than three (3) letters of recommendation by the application's deadline date. A letter of recommendation is a written reference from teachers, employers, club advisors, clergy, or other non-relatives who can write about your character or suitability for your chosen major or career. Please ask your recommender to include their name, their occupation or organizational affiliation to you, their email address and telephone number.

It is your responsibility to make sure you have at least one letter of recommendation.

Letters of recommendation may be submitted in three different ways.

ANY COMBINATION OF OPTIONS IS FINE.

OPTIONS:

1. By attaching letter of recommendation. (pdf is the preferred format).
2. By US mail or personal delivery to the CFSC office. You or your recommender can mail or deliver the letter to us.
3. By email, by using an automatic request form on the next page.

I UNDERSTAND MY APPLICATION IS NOT COMPLETE WITHOUT AT LEAST ONE LETTER OF RECOMMENDATION LETTER BY THE APPLICATION'S DEADLINE DATE. I initial acceptance of this statement. *

This question is required.

OPTION 1. By attaching letter of recommendation...

Attach recommendation letter # 1 here

Select File

Maximum File Size: 20MB

No file attached

Attach recommendation letter # 2 here

Select File

PAGES

- INSTRUCTIONS
- PERSONAL INFORMATION
- EDUCATION
- FINANCIAL INFORMATION
- QUALIFYING QUESTION...
- ACTIVITIES AND WORK...
- COLLEGE AND CAREER
- PERSONAL STATEMENT
- RECOMMENDATIONS**
- CERTIFICATION AND R...
- SUBMISSION OF APPLI...

Any part of the application that will not allow you to submit will show in the right column in red. Click on each red area. The page containing unfinished question(s) will open. Complete unfinished areas, then look for the **Submit** button at the bottom of the page and click. Once submitted, go back to your [My Applications](#) area and start the next application. **Remember each application must be submitted by clicking the **Submit** button at the end of each application.**

A word of caution: Your application is not complete without the submission of at least one letter of recommendation from a teacher, coach, advisor, employer or other non-family reference. You can submit the application without any letter attached, but if the Community Foundation of Shelby County does not have a recommendation letter by the application deadline, your application will not be considered for scholarships.

You have three options to submit a letter of recommendation:

1. Attach a letter to your application by uploading it. (shown on the screenshot above)
2. You or your recommender can mail, email or deliver a letter to the Community Foundation by the deadline. We will attach the letter to your application.
3. You can enter a recommender's email address and the system will automatically send an email requesting a letter of recommendation.

We encourage you to have more than one recommendation in case one of your recommenders fails to submit by the deadline. Letters can give information about you that might not be obvious on your application. Besides, one of your recommendation letters might appeal to the scholarship selection committee and it might tip the decision in your favor!

For additional help, please go to the Scholarship FAQs page on our website at www.commfoun.com We are also happy to help before the deadline. Please email info@commfoun.com or call (937) 497-7800 weekdays between 8:00am and 4:00pm.